

CHELTENHAM TOWNSHIP  
PARKS AND RECREATION DEPARTMENT

**BALLFIELD APPLICATION**

Application Date: \_\_\_\_\_

1. REQUESTED FIELD (S): \_\_\_\_\_

2. LOCATION: \_\_\_\_\_

3. AREA OF FIELD TO BE USED: \_\_\_\_\_

4. LEAGUE or TEAM: \_\_\_\_\_

5. MANAGER: \_\_\_\_\_ WORK PHONE#: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ HOME PHONE#: \_\_\_\_\_

\_\_\_\_\_ Email Address: \_\_\_\_\_

6. \*PERCENTAGE OF MEMBERS WHO ARE TOWNSHIP RESIDENTS: \_\_\_\_\_

\*A Team Roster with full name, complete addresses and phone numbers of each player must be submitted.

7. TYPE OF SPORT: \_\_\_\_\_

8. LEAGUE RESPONSIBILITIES:

- a. Provide activity equipment
- b. Line field (NO HERBICIDES CAN BE USED)

9. **DATES, DAYS, AND TIMES REQUESTED:** (include starting and ending dates)

Please Note: Permits cannot be issued for play prior to 11:00 a.m. on Sundays as per Cheltenham Township Ordinance.

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## **Directions for Applying for a Ballfield Application**

Line# 1. Write down the name of the field, if known.

Line# 2. Write down the location or address of the field.

Line# 3. Area of the field to be used; such as, baseball/softball diamond or open field area.

Line# 4. Name of League and/or Team, if applicable.

Line# 5. Name, address, phone # and email address of person requesting use of the field.

Line# 6. Percentage of people using the field who are Cheltenham Township residents.

Line# 7. Name the type of sport or activity to be played.

Line# 8. Please be aware of your responsibilities for use of the field.

Line# 9. Write down the date, day and time you are requesting. Add a optional rain date or make-up date should inclement weather occur before or during your original request.

When the application is completed choose to:

Email the application to - [prebitz@cheltenham-township.org](mailto:prebitz@cheltenham-township.org)

Or mail to - Rowland Community Center, 400 Myrtle Ave., Cheltenham, PA 19012

For inquiries, please call 215-379-2233 or 215-887-6200, ext. # 760

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